PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD

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(Established under the Act of Parliament No. 23 of 2007)

APPLICATION FOR PROFESSIONAL EXAMINATION TRANSCRIPT

(In filling this form PLEASE use CAPITAL LETTERS)

SECTION A: PERSONAL PARTICULARS:

1. Candidate's names as they appear in Academic Certificates:

……..… …….. ……..……

First Name ***Second/Other Names (if any)*** ***Surname***

1. Date of Birth: …….Candidates Cr. No: …….

2. Postal address:…….ReliableTel/Mobile No:…….

3. Date of First Entry: May/ November ……..Date of Completion: P/M or P/N…….

4. **SECTION B: INSTRUCTIONS.**

(i) Attach one coloured **recent passport size** for each exit stage e.g. Basic stage (B1-BII), Foundation stage (FI – FII) and Professional Stage one to Research Paper (PI –RP) with your names written on the back of it.

(ii) Attach copies of all previous Statements of results issued by the Board.

(iii) Please Pay **Tshs 10,000/=** as currently approved **Transcript Fee** through PSPTB Bank Accounts;**NBC Corporate branch A/C No. 011103017252** or **NMB Bank House branch A/C No. 2013500374**. In this case enclose **original Bank Pay in slip** with this form (**Do not post cash**).

(iv) Attach the receipt with this application for the payment made

(v) The Transcript Fee **paid shall neither be transferrable nor refundable**

(vi) Allow a maximum of seven (07) working days to process your transcript

S/N	Stages E.g. BI-BII/ PI-RP	Date completed (E.g. May/Nov 2016)	Award
1			
2			
3			
4			

…… **……**

Applicant Signature ***Date of Application***

FOR OFFICIAL USE ONLY:

SECTION C: DIRECTORATE OF PROFESSIONAL TRAINING

1. Transcript documents checked by: ……..……..…… ….……. ……..……..

Name **Signature** **Date**

2. Payment for processing Transcript received by:…….…….. **Receipt No**……..…….

Amount TZS……. **Signature**…….…… **Date**.....